

LONDON BOROUGH OF HAVERING - PUBLICITY IN CONNECTION WITH KEY DECISIONS INTENDED TO BE TAKEN

Where the Leader of the Council, the Cabinet, an individual Cabinet Member or an Officer intend to make a key decision, the Council is required to give a minimum of 28 clear days public notice.

The Council's Constitution, in accordance with the relevant legislation, defines a key decision an Executive decision which is likely

(i) to result in the Council incurring expenditure which is, or the making of savings which are, significant having regard to the Council's budget for the service or function to which the decision relates. For this purpose, "significant" is defined as expenditure or savings

(a) In excess of £500,000

(b) In excess of 10% of the gross controllable composite budget at Head of Service/ Assistant Chief Executive level (subject to a minimum value of £250,000)

whether relating to revenue expenditure/savings or capital expenditure

(ii) to be significant in terms of its effects on communities living or working in an area comprising two or more wards or electoral divisions in the area of the Council.

Private meetings

A decision-making body may only hold a meeting in private if a minimum of 28 clear days public notice has been given.

As it is probable that some of the business at any of the meetings listed above that have yet to be held will include some business that will need to be transacted in private, notice is hereby given that it may be necessary to exclude the press and public from part of each meeting listed, due to the likelihood that, if members of the press or public were present during an item of business, confidential or exempt information would be disclosed to them.

A statement of reasons for the meeting to be held in private will given in each case with reference to the definitions of confidential and exempt information below will be published at least 5 clear days before a private meeting and available for inspection on the Council's website.

A 'private meeting' means a meeting or part of a meeting of a decision making body which is open to the public except to the extent that the public are excluded due to the confidential or exempt business to be transacted.

'Confidential information' means information provided to the Council by a Government Department on terms (however expressed) which forbid the disclosure of the information to the public or information the disclosure of which to the public is prohibited by or under any enactment of a court.

'Exempt information' comprises the descriptions of information specified in Paragraphs 1-7 of Part 1 of Schedule 12A to the Local Government Act 1972 as follows:

1. Information relating to any individual.
2. Information which is likely to reveal the identity of an individual.
3. Information relating to the financial or business affairs of any particular person (including the authority holding that information)
4. Information relating to any consultations or negotiations or contemplated consultations or negotiations in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or holders under, the authority.
5. Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.
6. Information which reveals that the authority proposes – (a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or (b) to make an order or direction under any enactment.
7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime.

Information falling within the above categories is exempt information if and so long as in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

If you wish to make any representations as to why the proposed private meeting should be held in public please write to contact the Proper Officer who is Andrew Beesley, Committee Administration Manager, Town Hall, Main Road, Romford. RM1 3BD, or email andrew.beesley@onesource.co.uk

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What is being decided?	Who is taking the decision?	When will the decision be made? *	Who will be consulted, and how will consultation take place?	How can comments be made on the decision before it is taken, when by and to whom (e-mail addresses)? Please see bottom of the Internet 'Council and Democracy' page for addresses.	What documents or other information will be available
Implementation of Phase 4 expansion programme - Brady Primary School expansion - Decision to proceed The Director will be asked to give Authority to award the contract.	Cabinet Member for Education, Children & Families	Not before December	All relevant officers and business partners will be consulted.	Pooneeta Mahadeo School Organisation Manager pooneeta.mahadeo@havering.gov.uk	Document To Follow 68 implementation of primary expansion proposal for phase 4 brady primary whether to proceed 68 Appendix 1 68 Appendix 2
Award of Contract for Shared Lives Scheme The Director of Adult Social Care and Health will be asked to approve the award of contract. More information regarding Shared Lives is available here: https://sharedlivesplus.org.uk/	Director of Adult Social Care and Health	Not before December	All relevant Members, officers and business partners will be consulted.		67award of contract for the provider of care & support shared lives service in havering 67 APPENDIX CP 1 67 APPENDIX CP 2

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	Award of a Pan London Office Stationery Contract Cabinet is asked to approve the award of a pan London single supplier office stationery framework, organisations who may call off from the framework have been named on the tender documents. The contract is in excess of £10 million.	Cabinet Member for Finance & Property	Not before December	All relevant Members, officers and business partners will be consulted.	Mark Batchelor mark.batchelor@havering.gov.uk	Document To Follow
	Construction of new nursery at Towers Infant School	Cabinet Member for Education, Children & Families	Not before December	Legal, Finance, Equalities, HR	Andy Skeggs Head of Technical Services andy.skeggs@havering.gov.uk Tel: 01708 433600	Cabinet Report 4th November 2016 to create.
	Dame Tipping School - Proposed demolition and removal of two dilapidated classrooms and replacement in modular construction The Director of Children's Services will be asked to give authority to award the contract	Director Children's Services	Not before December	All business partners will be consulted.	Andy Skeggs Head of Technical Services andy.skeggs@havering.gov.uk Tel: 01708 433600	Document To Follow

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	for this project.					
	James Oglethorpe School - Authority to award a negotiated contract for the construction of new nursery and further internal refurbishments to existing school to complete the expansion to two forms of entry. The Director of Children's Services will be asked to give authority to negotiate and award the contract for this project..	Director Children's Services	Not before December	All business partners will be consulted.	Andy Skeggs Head of Technical Services andy.skeggs@havering.gov.uk Tel: 01708 433600	Document To Follow
	2 Year Extension of the Responsive Repairs Contract The Cabinet Lead Member for Housing will be asked to approve a two year extension of for Housing Services Responsive Repairs Contract	Cabinet Member for Housing	Not before December	All relevant Members, officers and business partners will be consulted.		

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	Award of Integrated Reablement Service Approval to award the contract for Integrated Reablement Service for a period of three years with the option to extend for a further two years, following a competitive tender process.	Cabinet Member for Health and Adult Care Services	Not before December	All relevant Members, officers and business partners will be consulted.	Jonathan Cassidy jonathan.cassidy@haverling.gov.uk	
	Option to purchase Hornchurch Police Station and the Retention of Police Services Cabinet will be asked to approve, in-principle, the acquisition of the Hornchurch Police Station and an increase in the approved Capital Programme to fund the purchase together with the retention of Police Services.	Leader of the Council	Not before December	All relevant Members, officers and business partners will be consulted.	Garry Green Property Strategy Manager garry.green@haverling.gov.uk Tel: 01708 432566	
	Contract Award for the Healthwatch Service in Haverling	Director of Adult Social Care and Health	Not before January	All relevant officers, Members and business partners will be consulted.		Document To Follow

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	The Director will be asked to approve the contract award for the Havering Healthwatch Service for a period of five years with the option to extend for a further two years, following a competitive tender process.					
	Adopt London East Cabinet will be asked to approve the Adopt London East Regional Adoption Agency business case.	Cabinet	January	The following will be consulted: Adopters Adoptees Senior managers within the service Practitioners and social work staff HR leads Finance leads Legal and Governance leads Commissioning leads Union Representatives Elected members	Robert South Assistant Director of Children's Services robert.south@haverling.gov.uk	Document To Follow
	Contract award for the demolition of Napier and New Plymouth House and Solar,	Cabinet	January			

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Serena & Sunrise Courts					
Bridge Close Regeneration LLP Business Plan 2019/2020 Cabinet will be asked to approve the Bridge Close Regeneration LLP Business Plan 2019/2020	Cabinet	January	All relevant Members, officers and business partners will be consulted.	Nick Gyring-Neilsen nick.gyring-nielsen@havering.gov.uk	Document To Follow
The Corporate Plan 2018/19 Cabinet will be asked to approve the Corporate Plan 2018/19	Cabinet	January	All relevant Members, officers and business partners will be consulted. Various members of staff are engaged in the development of the Draft Plan through workshops and via the staff conference that took place on 24 th April, 2018. SLT will consider the first draft of the Plan on 15 th April and are likely to consider further drafts thereafter. New Cabinet Members will be consulted prior to the Cabinet meeting. The results of the resident's	Sandy Hamberger sandy.hamberger@onesource.co.uk	Document To Follow

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				survey currently underway will also inform the final draft.		
	Havering and Wates Regeneration LLP - Business Plan 2019/2020 Cabinet will be asked to approve to the implementation of the Havering and Wates Regeneration LLP Business Plan 2019/2020	Cabinet	January	All relevant Members, officers and business partners will be consulted.		Document To Follow
	Rainham and Beam Park Regeneration LLP Business Plan 2019/2020 Cabinet will be asked to approve the Rainham and Beam Park Regeneration LLP Business Plan 2019/2020. In addition Cabinet approval will be sought to bring forward LBH equity allocation to the Rainham and Beam Park Regeneration LLP from 2019/20 into 2018/19	Cabinet	January	All relevant Members, officers and business partners will be consulted.		

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Mercury Land Holdings (MLH) in-year Business Plan Update Cabinet will be asked to approve the addition of a further project to the MLH Business Plan and to approve, in-principle, the provision of further capital funding to MLH.	Cabinet	January	All relevant Members, officers and business partners will be consulted.	Nick Gyring-Neilsen nick.gyring-nielsen@havering.gov.uk	Document To Follow
Business Rates - Discretionary Revaluation Support Scheme Cabinet will be asked to approve the Business Rates Discretionary Relief Support Scheme in January 2019	Cabinet	January	All relevant Members, officers and business partners will be consulted.	Sarah Bryant sarah.bryant@onesource.co.uk	
Homebuilding Capacity Fund - Application for Grant from the Greater London Authority (GLA) Cabinet will be asked to approve the application for grant funding from the GLA.	Cabinet	January	All relevant officers Members and business partners will be consulted.	Kevin Hazlewood (Acting) Assistant Director of Housing kevin.hazlewood@havering.gov.uk	Document To Follow
Hainault Golf Course- Lease Surrender and Renewal	Cabinet	January	All relevant officers, Members and business	Simeon Nnyombi	Document To Follow

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	Cabinet will be asked to: 1. Agree terms negotiated for surrender of the existing lease; and 2. Agree terms negotiated for the grant of a new lease and authorise the Director of Asset Management in conjunction with the Director of Legal & Governance to legally complete the lease.			partners will be consulted.	Simeon.nnyombi@onesource.co.uk	
	Property Disposals Cabinet will be asked to: 1. Declare the sites as surplus and authorise their disposal; 2. Authorise all statutory requirements relevant to the proposed disposals	Cabinet	January	All relevant officers, Members and business partners will be consulted.	Simeon Nnyombi Simeon.nnyombi@onesource.co.uk	Document To Follow

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Serious Group Violence and Knife crime strategy 2018-2021 Cabinet will be asked to approve the Serious Group Violence and Knife Crime Strategy 2018-2021.	Cabinet	January	The matter has been to the Havering Community Safety Partnership and the Crime and Disorder Overview and Scrutiny Sub Committee. All relevant officers, Members and business partners will be consulted.	Chris Stannett Chris.stanett@havering.gov.uk	Document To Follow
Commissioning Plan for Education Provision 2019-2023 The Cabinet Lead member will be asked to approve the Commissioning Plan for Education Provision in Havering 2019-2013.	Cabinet Member for Education, Children & Families	Not before January	Members, Children Services, Corporate Finance, Equalities & Diversity and Legal Services will all be consulted.	Pooneeta Mahadeo School Organisation Manager pooneeta.mahadeo@havering.gov.uk	Document To Follow
Strategic Investment Pot (SIP) Funding: Local London Partnership Investment in Fibre The Council's s151 Officer will be asked to agree the	Statutory Section 151 Officer Finance	Not before January	All relevant Members, stakeholders, officers and business partners will be consulted.	Daniel Moore Economic Development daniel.moore@havering.gov.uk	Document To Follow

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	allocation of the Strategic Investment Pot through the Local London Partnership to fund digital connectivity in Rainham.					
	Contract award for the provision of Mental Health Supported Living Services The Director will be asked to award the contract for the provision of mental Health Supported Living Services.	Director of Adult Social Care and Health	Not before January	All relevant officers, Members and business partners will be consulted.	Daren Mulley daren.mulley@havering.gov.uk	Document To Follow
	Violence against Women and Girls Strategy 2018-2021 Cabinet will be asked to approve the Violence against Women and Girls Strategy 2018-2021.	Cabinet	February	This matter has been to the following meetings: <ul style="list-style-type: none"> • Havering Community Safety Partnership; and • Crime and Disorder O&S. All relevant officers, Members and business partners will be consulted.	Diane Egan diane.egan@havering.gov.uk	Document To Follow

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	Implementation of the New Special Free School in Havering Cabinet will be asked to approve the implementation of the new special free school in Havering.	Cabinet	February	All relevant Members, Officers and business partners will be consulted.	Pooneeta Mahadeo School Organisation Manager pooneeta.mahadeo@haverling.gov.uk	
	Approval to bring forward the North West Romford Development. Cabinet will be asked to agree to commence a programme of work to bring forward a development proposal at the North West of Romford. The proposal will be the subject of subsequent reports to Cabinet.	Cabinet	February	All relevant Members officers and business partners will be consulted.	David Covill Regeneration Consultant david.covill@haverling.gov.uk	Document To Follow
	Developing the Local Voluntary and Community Sector Cabinet will be asked to approve the allocation of the remaining Performance	Cabinet	February	Finance, Legal, Equalities and Human Resources will all be consulted.	Jerry Haley Community Safety Officer (Strategies). jerry.haley@haverling.gov.uk	Document To Follow

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Reward Grant.					
12 HRA Site Regeneration - Making of the CPO Cabinet will be asked to approve the making of a CPO to follow at least 6 months of negotiations with Leaseholders and Freeholders Additionally, Approval to will be sought to Appropriate, for planning purposes, land within the red and blue line boundaries	Cabinet	February	All relevant members, officers and business partners will be consulted in respect of this matter.	Neil Stubbings Regeneration Programme Director neil.stubbings@havering.gov.uk	Document To Follow
Tenancy Policy 2018 Cabinet will be asked to consider and approve the draft Tenancy Policy in principle prior to statutory consultation with tenants. The Tenancy Policy sets out the types of tenancy to be granted by the Council and provides for the review of	Cabinet	February	Members will be provided with informal briefings and provided with a summary of the key points of the proposed policy. Cabinet is being asked to approve the draft policy in principle, which will be subject to 3 months' statutory consultation with tenants prior to Cabinet	Neehara Wijeyesekera Tenancy Services Manager neehara.wijeyesekera@havering.gov.uk	

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introductory tenancies and flexible (fixed term) secure tenancies, and is amended in preparation for the implementation of changes to be introduced under the Housing & Planning Act 2016.			being asked to approve a final version.		
Building works to accommodate a two form of entry expansion of Marshalls Park School. The Director will be asked to give authority to award the contract for building works to expand the school.	Director Children's Services	Not before March	All relevant Members, officers and business partners will be consulted.	Andy Skeggs Head of Technical Services andy.skeggs@havering.gov.uk Tel: 01708 433600	Document To Follow
Award of a Pan London Catering Disposables Contract The Director will be asked to award the contract for a pan London single supplier catering disposables framework. Organisations who may call off	Managing Director oneSource	Not before March	All relevant Members officers and business partners will be consulted.	Mark Batchelor mark.batchelor@havering.gov.uk	

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from the framework have been named on the tender documents					
White Hart Lane Development The Deputy Leader and Lead Member for Housing will be asked to give approval to enter into a formal contract for Works, for construction of new-build housing units on Council-owned land at White Hart Lane, Collier Row.	Cabinet Member for Housing	Not before March	Neighbours and members of the public generally have been consulted as part of the Planning process.	Mark Howard mark.howard@havering.gov.uk	HRA Capital Programme Delivery Strategy Executive Decision and Checkpoint Board approval to seek tenders
Secure Tenancy Agreement Terms and Conditions Cabinet will be asked to consider and approve the draft amended terms and conditions of secure tenancy agreements proposed to be amended under s.102-103 Housing Act 1985, prior to statutory consultation with tenants under s.103 Housing Act 1985	Cabinet	April	Members will be provided with informal briefings and provided with a summary of the key points of the proposed policy. Cabinet is being asked to approve the draft policy in principle, but which will be subject to statutory consultation with tenants in accordance with s.105 Housing Act 1985 prior to	Neehara Wijeyesekera Tenancy Services Manager neehara.wijeyesekera@havering.gov.uk	

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				Cabinet being asked to approve a final version.		